

**NOTICE OF MEETING**  
**COMMISSIONERS COURT OF UPSHUR COUNTY, TEXAS**  
**TUESDAY, APRIL 30, 2024, 10:00 AM, REGULAR SESSION**  
**3<sup>RD</sup> FLOOR, UPSHUR COUNTY COURTHOUSE, COURTHOUSE SQUARE, GILMER, TEXAS**

**AGENDA**

1. Invocation and Pledges.
2. Citizens comments.
3. Consider and take action on approval of:
  - A. The minutes of previous meetings;
  - B. Payroll changes;
  - C. Payroll;
  - D. Budget amendments;
  - E. Accounts payable;
  - F. Accept for recording: Auditor reports; Treasurer reports; Bonds; Oaths; Deputations; Certificates; State and County Taxes Summary; refund of overpayment or erroneous tax payments in excess of \$2500.00; Certificate of Liability Insurance for Gab's Tree Service, Inc.; and, applications for use of Upshur County roads and rights-of-way and permit requests.
4. Hear from Staci Killingsworth concerning excess proceeds for Upshur County from the sale County properties. Discuss and take necessary action.
5. Hear from Julie York concerning the Family and Community Health programs - 4-H and adult programming.
6. Discuss and take action to approve a request from Billy Byrd to assign the Conference Room at the Courthouse to his department for additional office space for an Assistance District Attorney.
7. Discuss and take action to approve the transfer of two used Chevrolet Tahoes from the Upshur County Sheriff's Department to the Building and Maintenance Department.
8. Discuss and take action to accept the resignation of Precinct 3 Constable Ronnie Mitchell.
9. Discuss and take action to appoint Constable-Elect James Casey to finish the unexpired term of Constable Precinct 3.
10. Discuss and take action to terminate the County's maintenance contract with American Elevator and to issue a letter of non-renewal.
11. Discuss and take action to approve the purchase and implementation of Tyler Technologies Enterprise Jury Manager Software.
12. Discuss and take action to renew the contract with LexisNexis for Accurint for Government services on behalf of the County Tax Assessor-Collector.
13. Discuss and take action on behalf of the County Tax Assessor-Collector to end the contract with the Master's Touch and to approve entering into a contract with Peregrine for tax statement printing and mailing.
14. Discuss and take action to approve the certification of additional revenue from the sale of scrap metal at Road and Bridge.
15. Hear from the Road & Bridge Administrator with an update of the County roads in each precinct.

FILED  
TERRI ROSS  
COUNTY CLERK  
2024 APR 29 AM 8:59  
UPS HUR COUNTY, TX.  
BY       
DEPUTY

16. Hear any updates and discuss and take necessary action concerning the Round XII Courthouse Grant Renovation and/or the Courthouse employee relocation during the renovation.
17. The Court will/may go into CLOSED SESSION under Texas Open Meetings Act, Texas Government Code, Chapter 551 as indicated:

- Section 551.071 (consultation with attorney(s));
- A, B**  
**A, B**            Section 551.072 (deliberation regarding real property);
- A, B**            Section 551.0725 (deliberation and discussion of contracts being negotiated);
- Section 551.073 (deliberation about gifts and donations);
- C**            Section 551.074 and 551.0745 (personnel matters);
- Section 551.076 (deliberation about security audits or security devices).

TO WIT:

- A. Consideration of the Round XII Project administration in reference to the Courthouse Renovation.
  - B. Consideration of Round XII Renovation Funding and ARPA Grant requirements consistent therewith.
  - C. Discuss personnel appointments.
18. The Court will re-convene into open session and take any action necessary as a result of Executive Session.
  19. Adjourn.



4-26-2024  
@ 3:40 P.M.

Todd Tefteller,  
Upshur County Judge